



Important Dates & Deadlines

March 31, 2022

- Deadline for title of Satellite Symposium
- Deadline for Satellite Symposium programme
- Deadline for names of speakers

May 15, 2022

Deadline for Advertisement Artwork (Ads) in Final Program – A4, PDF format.

We are environmentally friendly and will not print the programme. The programme will be in PDF to download.

May 15, 2022

Virtual conference platform is ready.

May 30, 2022

Deadline for submission of Company logo.

May 30, 2022

Deadline for submission of Booth Plan - showing the location of technical supplies, for general approval.

May 30, 2022

Deadline for ordering:

- Technical supplies
- Furniture for rent
- Modular booth construction
- Booth catering
- Hostesses



May 30, 2022

Deadline for pre- and post-promotional Mailshot: banner 1980 x 1080 px, PNG format.

Pre-promotional will be sent a week prior to the event starts. Post-promotional will be sent a week after the event is over. The order of sending is reserved by the Organizer.

June 1, 2022

Deadline for pre-ordering Exhibitor Badges and Working Passes.

June 10, 2022

Push notification:

- plain text max 70 words
- Web Link

June 15, 2022

Submit freight, clearing and loading form to DSV.

June 20, 2022

Deadline for inserts in congress bags.

The number of leaflets and delivery information will be available in May 2022.